

**DATA PROTECTION DECLARATION
ICCS 2022 TEACHER QUESTIONNAIRE
(Field trial is administered in 2020 and the main data collection will take place in 2022)**

Identity and contact details of controllers:

*National ICCS Centre
Centre of Educational Research and Evaluation
Pedagogical Institute
40, Macedonias Avenue
2238, Latsia
Tel: 22 402388
Fax: 22 560118
Website: www.keea.pi.ac.cy/pirls
Email: iccs@cyearn.pi.ac.cy*

and

IEA
Keizersgracht 311
1016 EE Amsterdam
The Netherlands
Telephone: +31 20 625 3625
Email: secretariat@iea.nl

For which purpose are data collected and processed?

The data collected during the International Civic and Citizenship Education Study (ICCS 2022) will be used exclusively for scientific purposes. ICCS is an educational research project sponsored by the International Association for the Evaluation of Educational Achievement (IEA).

Which information is requested?

Teachers of participating schools are asked to complete this questionnaire in order to provide the study with information about the teachers' perception of teacher participation at school, school environment, civic and citizenship education at school, teaching civic and citizenship education and a few personal details (age, gender, education, and experience).

- **Participation in ICCS is mandatory for schools.**
- **Consent for collecting and processing the data is declared by filling in and returning the completed questionnaire.**
- Contact details of the person in charge of queries regarding data protection issues:

*Andreas Polydorou
Centre of Educational Research and Evaluation, Pedagogical Institute
40 Macedonias Avenue, 2238, Latsia
Tel.: 22402455
Fax: 22560118
Email: polydorou.a@cyearn.pi.ac*

What kind of data are collected?

Data from answers to the questions from every completed ICCS Teacher Questionnaire are collected and stored. This is in the form of numbers representing selections (for example, a multiple choice question), or values (for example, a figure for number of students in the target grade).

This information cannot, in and of itself, be used to identify individual respondents by name, however an ID is recorded to uniquely identify each teacher. The relationship between this ID and the teacher name, or national registration number is known to the school coordinator and (depending on your country's data protection policy) may be known to the national research center conducting the study. It is not, however, shared with the IEA or any third parties.

Where, how and for how long are data from ICCS stored?

ICCS data are stored securely and cannot be accessed by any external persons or systems. Moreover, any employees at IEA or the International Study Center at ACER who access the data for processing have been suitably briefed on what constitutes an acceptable treatment of data and have signed a confidentiality agreement.

The data are stored as follows:

Response data are stored indefinitely so that it remain available for analyses. These responses eventually result in a database that allows researchers to compare education systems worldwide (see Public accessibility below).

Data are processed centrally at the IEA in Hamburg, Germany. All data arriving for data processing are submitted without names – only the teacher ID numbers.

With whom and how are data from ICCS shared?

Response data are sent from national centers to the IEA, via the web-based collaborative platform Share Point, in a pseudonymous form, that is: processed in such a manner that the personal data can no longer be attributed to a specific data subject without the use of additional information (any such additional information being kept separately and subject to technical and organizational measures to ensure that the personal data are not attributed to an identified or identifiable natural person).

ICCS is directed by the International Study Center (ISC) based at ACER, Melbourne, Australia and most of the data analyses occur there. Response data are required for the analysis but are sent to the ISC, via the web-based collaborative platform Share Point, in a pseudonymous form. ISC employees who access the data for analyses have signed a confidentiality agreement. The transfer of the data to Melbourne, Australia, as a third country, is safeguarded by appropriate and suitable measures like a specific Data Processing Agreement and European Standard Contractual Clauses.

The data are also shared back, again over via the web-based collaborative platform Share Point, with the national research centers running ICCS in your country.

Related data

Along with the teachers, students and principals are also asked to complete a questionnaire. Information coming from these sources is linked to that from teachers in the final international research database (IDB).

Public accessibility

The final international research database will be accessible to the public from the following sites:
<https://www.iea.nl/data> (Hamburg, Germany)

All data in the database are pseudonymous, and cannot be linked to individuals.

Automated decision-making and profiling

No automated decision-making, including profiling, referred to in Article 22 GDPR is conducted.

Rights of Data Subjects

Data Subjects are entitled to the rights set out in Articles 15-20 GDPR.

Data Subjects have the right to lodge a complaint with a supervisory authority.

*Andreas Philippou
Data Protection Officer
Ministry of Education, Culture, Sports and Youth
Kimonos & Thoukidides P.O.Box 1434, Nicosia
Tel: 22800628
Email: aphilippou@schools.ac.cy*